



Position Description

IMF Regional Development Manager (Southern Region)

The Indigenous Marathon Foundation (IMF) was founded in 2010 by World Marathon Champion and current Foundation Director, Robert de Castella AO MBE. The IMF is a National Health Promotion Charity that strives for a reconciled, unified, and healthy Australia. IMF supports and celebrates Aboriginal and Torres Strait Islander peoples, cultures, strength, and achievements, through running (and walking).

Demand for IMF services is growing and as part of regional expansion, IMF is seeking a Regional Development Manager for Southern Australia, to complement a similar existing regional presence in Northern Australia.

Experience consulting and working with Aboriginal and Torres Strait Islander peoples/communities/heritage is a must and although we welcome applications from a wide range of applicants, our ideal candidate will be of Aboriginal and/or Torres Strait Islander heritage and hold strong community connections into the region.

We're looking for someone with experience and skills including:

- The ability to plan, coordinate, manage and deliver community events or, previous experience in planning, coordinating, management and delivery of community events
- The ability to build strong and sustainable relationships with communities
- Capturing data from program activity and reporting outcomes to State and Federal funding bodies

What you'll be doing:

- Delivering health outcomes through supporting and growing IMF community programs including IMF RAW, IMP, I-CAN and FrontRunners programs into regional and remote areas of South Australia, Western Australia, Victoria and parts of New South Wales and the Northern Territory.
- Providing day-to-day support and guidance to IMF community / program volunteers including capacity building and increased engagement
- Assist in the collection of data across all IMF programs for monitoring, evaluation and reporting purposes
- Coordinating and event planning IMF events in regional and remote areas (e.g. Run Leader forums, fun runs, community events etc)
- Working with stakeholders including community members, local and State Governments, health organisations and key IMF supporters and partners
- Driving IMF brand awareness and program recognition
- Working remotely, autonomously, and sometimes delivering programs under tight deadlines
- Supporting the IMF Executive and Program Managers on day-to-day program deliverables
- Managing a regional budget and performing general administrative duties when and where required



And if you possess most of the below that would be an advantage:

- Qualifications and experience in community development or a related field
- Strong community networks across SA, WA and Vic
- Previous experience in delivering health related or sport programs
- Knowledge of Aboriginal and Torres Strait Islander culture
- Experience in developing policy and/or project governance documents
- Experience reporting to Government Departments regarding Grant deliverables
- Working with volunteers and understanding the dynamics of volunteer relationships
- Experience and an interest in running, fitness and sport

Key Working Relationships:

- IMF CEO
- IMF General Manager
- IMF Impact Manager
- Indigenous Marathon Program (IMP) Manager and Coach
- Indigenous Communities and Nutrition (ICAN) Officer
- Regional Manager (Northern)
- IMF RAW Run Leaders and regional volunteers

Role location

The role is based in Southern Australia and IMF will source a regional office physical location with consideration to the location of the successful candidate. The role will require regular travel into regional and remote areas as well as visiting IMF HQ in Canberra from time to time.

Remuneration

We are offering a competitive remuneration package for the correct candidate along with the associated FBT packaging benefits of working for a health promotion charity.

How to apply

Please send a cover letter and a copy of your CV to the IMF General Manager Greg Wallace – greg.w@imf.org.au (Please limit your cover letter to two pages maximum)

We plan to appoint this newly created role as soon as possible and may appoint the right candidate prior to applications closing.

For further information about the IMF and our programs, please visit: www.imf.org.au

We thank you for your time and interest in this role!